

Diploma in Management BSB51107

The BSB51107 Diploma in Management accredited qualification for those wishing to work as a supervisor/manager/team leader throughout Australia.

This course is aimed at people who want to improve their skills and knowledge to:

Performance of management and thereby improve productivity and profits
Utilise superior facilitation skills
Understanding and use of financial information
Documentation of activities
Provide proactive involvement in workplace activities
Delegation and time management skills
Ability to recognise changes in the organisational culture to include more frequent acknowledgment and support of colleagues
Recognition of the management skills that experienced staff bring to their roles
Manage risk management processes

This qualification is comprised of 8 competencies which include:

BSBFIM501A Manage budgets and financial plans
BSBMGT515A Manage operational plans
BSBMGT502B Manage people performance
BSBRK501A Manage Risk
BSBWOR501A Manage personal work priorities and professional development
BSBWOR502A Ensure team effectiveness
BSBADM502B Manage meetings
BSBMGT516A Facilitate continuous improvement

For one to one training or customised training for your organisation call 1300 653 501

Enrol online